



**Steps Ambassador – Arrival Time: 6:00 AM | 8 people needed**

Help put any remaining directional parking signage, direct traffic towards the parking area, and distribute site maps. Ambassadors will be responsible for directing participants before, during, and after the race. Ambassadors should also be at the finish line to help cheer on the runners as they cross the finish line.

**Registration – Arrival Time: 6:00 AM | 10 people needed**

Responsible for setting up registration table, assisting with check-in of walkers, runners, and teams. Provide t-shirt to volunteers and \$100+ fundraisers.

**Entertainment and Games – Arrival Time: 6:45 AM | 3 people needed**

Responsible for directing and helping entertainment and game vendors (i.e. giant games, face painter, etc.) Two volunteers will be stationed at each activity to help engage participants and run the activity.

**Water Station – Arrival Time: 7:00 AM | 8-10 people needed**

Distributing water to participants along the walk trail. 2 volunteers assigned to each station. Please be aware that volunteers will be at this location from 8:00 AM until the last participant finishes.

**Cleanup – Arrival Time: 9:30 AM | 10 people needed**

Responsible for cleaning up the Run/Walk Trail and ensuring all areas are left clean. Tasks may include taking down signs, decorations, disposing of garbage, putting away supplies, tables, etc.

**Set Up/ Decorating – Arrival Time: 6:00 AM | 10-15 people needed**

The decorating committee will be responsible for decorating: including setting up the balloon arch, hanging banners and signs, preparing tables, assisting sponsors with set up, etc.

**Welcome Committee – Arrival Time: 6:30 AM | 10 people needed**

Our Welcome Committee is responsible for welcoming participants, thanking them for attending, and guiding guests towards the registration tent. Once the race starts, this committee will be responsible for keeping the road area clear for when participants start to come back.

**Food and Beverages – Arrival Time: 6:30 AM | 7 people needed**

Responsible for picking up all breakfast items, arranging food tables, setting up plates, napkins, utensils, arranging and serving food, adding ice and water to juice buckets, replenishing supplies, serving coffee, and maintaining the cleanliness/sanitation of the food area. Volunteers are expected to wear gloves while handling food.

**Roamers – Arrival Time: 6:30 AM | 3 people needed**

Assist with day of coordination and donation turn ins. Volunteers are expected to walk around the event area and announce that we are accepting donations at the registration tables, or online.