



PASSION FUNDRAISING GUIDELINES

For a full list of all guidelines and terms of use, please [click here](#).

LOGO USAGE

CF Foundation allows use of its name and logo solely through its proud supporter badge. CF Foundation does not otherwise permit the use of its logo for fundraising purposes or on websites or social media. The CF Foundation proud supporter badge may not be altered or used for any other purpose. All use of the CF Foundation name and proud supporter badge indicate to the public that an event is being held for the benefit of CF Foundation.

PERCENTAGE OF SALES

Percentage of sale activity are not permitted. This includes any sales campaign in which a consumer action, such as the purchase or use of goods or services, will benefit CF Foundation (for example, "Buy this product/service and X percent of the sale price will be donated to CF Foundation."

FUNDS AND ACCOUNTING

All fundraising is to be conducted for the exclusive benefit of the CF Foundation. The host must promote the fundraising activity in a manner that makes clear that the CF Foundation will be the recipient of 100 percent of the funds raised, solicited, or pledged. The host is strongly encouraged to only use the CF Foundation-provided passion fundraising web page to receive funds from donors.

If, however, if a volunteer does receive donations from others in the form of cash or checks, the following rules apply:

- Volunteers are prohibited from setting up temporary bank accounts or any other accounts, such as PayPal or eBay, in the name of CF Foundation or using CF Foundation's tax identification number.
- If the volunteer wishes to set up a separate bank account to receive donations, the Host must do so in his or her own name.
- All funds donated through the Host's individual account shall be for the benefit of CF Foundation.

EVENT EXPENSES

CF Foundation shall not be liable for any cost or expense related to the event. Volunteer should reimburse themselves through funds not processed through the passion fundraising website or made directly to the CF Foundation. No reimbursement will come from donations made via the online CF Foundation-provided Passion Fundraising web page.

GAMING AND RAFFLES

Gaming (raffles, drawing, poker, bingo, etc.) activities are prohibited during any fundraising activity. Gaming activities are highly regulated by federal, state, and local guidelines.

COMMUNICATION

CF Foundation may contact the volunteer as needed regarding the event and may disable the fundraising page at its sole discretion for any reason. The volunteer shall cooperate fully with any requests made by CF Foundation related to the fundraising activity.

WEBSITE CONTENT

The volunteer is solely responsible for content posted on or through passion fundraising website, including any information transmitted to other users or interactions with other users.

AUCTIONS

Auctions benefiting your fundraising activity are permitted by the CF Foundation. However, if a volunteer is considering including an online silent auction as part of a fundraising activity, participants must be directed to a third-party auction website and process all payments through the external platform. Auction payments will not be accepted through the online CF Foundation-sponsored Passion Fundraising webpage. Please be advised that state or local taxes and restrictions may apply.

ALCOHOL

If alcohol is served during the fundraising activity, CF Foundation recommends the volunteer establish a cash bar. The responsibility of serving alcohol to participants shall remain with a third party, such as a licensed and insured bartender/caterer/venue staff. The volunteer must take measures to comply with all applicable law and prevent minors or visibly intoxicated persons from obtaining alcohol (such as wrist banding, checking ID's, etc.)* [Click here](#) to see a full description of this policy.

INSURANCE AND LIABILITY

The volunteer shall be solely responsible and liable for all aspects of the fundraising activity. The host agrees to indemnify, defend, and hold harmless CF Foundation, directors, officers, employees, and agents from any and all claims, obligations, or liabilities associated with the fundraising activity.

CHILDREN

Passion fundraising websites are intended for use by adults. If you are between the ages of 13-18, you may only use the passion fundraising website if you have approval from your parent or legal guardian and the site is under their supervision. Under no circumstances may a minor under the age of 13 use a passion fundraising website.

CONFLICT OF INTEREST

CF Foundation is entrusted by the public with significant resources and responsibilities. Accordingly, it must ensure individuals acting on its behalf demonstrate good character and integrity, and exhibit consistently high standards of ethical conduct in terms of behavior and compliance with all applicable federal, state, and local laws and regulations.

CFF ATTENDANCE POLICY

CF Foundation has an attendance policy to preserve the health and well-being of all people, including people with cystic fibrosis, by reducing the risk of getting and spreading dangerous germs. Read more about this policy here, <https://www.cff.org/About-Us/Attendance-Policy-for-CF-Foundation-Events/>